

Brighter Futures Academy Trust

Charges and Remissions Policy



Name of Policy Writer/Amendments	Date Written/Amended	Next Review Date
L. Johnson	July 2013	July 2014
L. Johnson	May 2014	July 2015
Strategic Resources Ctt	October 2014	October 2016
L. Johnson	August 2015	November 2016

Introduction

The board of trustees and the local governing bodies recognise the valuable contribution that the wide range of additional activities, including clubs, out of school trips, residential and experiences of other environments, can make to pupils' all round educational experience and their personal and social development. Throughout this policy, the term 'parents' means all those having parental responsibility for a child.

Charging

The trustees reserve the right to make a charge in the following circumstances for activities organised by the academy trust:-

- Academy trips and residential: All costs
- Activities outside academy hours: All costs
- Child care before and after school: All costs
- Materials: A contribution towards the costs of materials purchased by the academy in relation to items produced by pupils which will be taken home for personal use.
- Acts of vandalism and negligence: the Trustees reserve the right to cover part or the whole cost, of damage to buildings or equipment which is the result of vandalism or negligence by a pupil.

Remissions

The trustees may remit charges in full or part to parents after considering specific hardship cases. The trustees invite parents to apply, in the strictest confidence, for the remission of charges in full or part. The executive head teacher will authorise remission in consultation with the chair of trustees.

Insurance

Any insurance costs will be included in charges made for trips, activities and residentials.

Voluntary Contributions

Nothing in this policy statement precludes the trustees from inviting parents to make voluntary contributions. The trustees should make clear that such contributions are voluntary and that parents of children who do not contribute will not be discriminated against and that if insufficient contributions are received the trip may be cancelled.

Dissemination and Review

This policy, once approved by the trustees, will be reviewed at least every two years. This policy should be read in conjunction with:

- Data Protection Policy
- Freedom of Information Policy
- Home-School Agreements.